

Constitution of ISPOR West China Chapter

Article 1: Name

The name of this organization is the International Society for Pharmacoeconomics and Outcome Research West China Chapter, herein referred to as ISPOR West China Chapter.

Article 2: Mission

The mission of the ISPOR West China Chapter is to:

1. Build, develop, and ensure Regional Chapter membership representation from health care researchers, health care practitioners, and health care decision-makers who are interested in pharmacoeconomics and outcomes research.
2. Provide an environment where health care researchers, health care practitioners, and health care decision-makers interested in pharmacoeconomics and outcomes research can share knowledge at a regional level.
3. Serve as a bridge in bringing together local researchers, health care practitioners, and decision-makers interested in pharmacoeconomics as well as members of the pharmaceutical industry, health-related organizations, and academia.
4. Act as a resource at a local level for individuals interested in pharmacoeconomics and outcomes research and its use in health care decisions.
5. Provide an opportunity for region-specific chapter members to become more familiar with the activities of ISPOR as well as participate in its activities.

Article 3: Affiliation

This ISPOR West China Chapter maintains affiliation as a component chapter of the International Society of Pharmacoeconomics and Outcomes Research (ISPOR).

Article 4: Membership

Membership is open to any individual working within the region interested in the Society of Pharmacoeconomics and Outcomes Research (ISPOR).

Article 5: Procedures:

1. ISPOR West China Chapter is governed by this constitution.
2. ISPOR West China Chapter is a recognized organization in the country and complies with local government policies.
3. ISPOR West China Chapter holds at least one general meeting during the year. Minutes of meetings must be taken. Minutes must be provided to the ISPOR Board of Directors upon request.
4. Any active member of the ISPOR West China Chapter may initiate a constitutional amendment. Procedures for amending this Constitution are outlined in Article 9.

Article 6: Organization:

1. The ISPOR West China Chapter Executive Committee should have at least the following officers: President, President-elect, Secretary/Treasurer. The duties and responsibilities should be as defined in Article 7.
2. The active members of ISPOR West China Chapter elect the ISPOR West China Chapter Executive Committee officers. Elections are to be held at the same time every three year according to the rules and procedures outlined in Article 8.
3. The ISPOR West China Chapter Executive Committee officers hold their respective positions for a term of three years, or for the remainder of a term when filling a vacancy.

Article 7: Duties of Officers

President

The President of ISPOR West China Chapter:

1. Takes office after a term as President-elect and holds this position for a term of three years;
2. Conducts and presides over all meetings of ISPOR West China Chapter;
3. Represents ISPOR West China Chapter when called upon to do so;
4. Provides an annual report of activities and financial transaction to the ISPOR Board of Directors;
5. The office of the President is open to any member of ISPOR West China Chapter.

President-elect

The President-elect of ISPOR West China Chapter:

1. Holds this position for a term of three years as President-elect, and at the end of the term as President-elect becomes President;
2. Conducts and presides over all meetings of ISPOR West China Chapter in the absence of the President;
3. Assists the President with the responsibilities and duties of ISPOR West China Chapter;
4. The office is open to any member of ISPOR West China Chapter.

Secretary/Treasurer

The Secretary of ISPOR West China Chapter:

1. Records the minutes of ISPOR West China Chapter meetings. An official copy of the minutes should be kept in the ISPOR West China Chapter records and a copy emailed to: RegionalChapter@ispor.org;
2. Handles ISPOR West China Chapter correspondence as necessary;
3. Is responsible for any financial transactions of ISPOR West China Chapter;
4. Keeps and maintains the ISPOR West China Chapter records;
5. Keeps and makes available to the members of ISPOR West China Chapter and the ISPOR Board of Directors a record of all monies received and spent by ISPOR West China Chapter;

6. Reports the financial status of ISPOR West China Chapter at meetings;
7. Assists the President in the preparation of an annual budget;
8. Oversees the financial activities of ISPOR West China Chapter;
9. The office is open to any member of ISPOR West China Chapter

Article 8: Election Procedures

1. The active members of ISPOR West China Chapter elect the ISPOR West China Chapter executive committee.
2. The ISPOR West China Chapter Executive Committee (President, President-elect and Secretary/Treasurer) appoints an Election Committee.
3. The Election Committee solicits nominations.
4. Elections are held. All newly elected officials must receive a majority vote (>50% of votes received) to succeed to the position.
5. The new ISPOR West China Chapter President informs the ISPOR Board of Directors of the newly elected officers. The names of the newly elected officers are emailed to: RegionalChapter@ispor.org.
6. Unless initiated by a decision of the President, or by any member of the Board regarding their elected term, a Board member holds their position until the end of the defined term. Board members should not be required to step down by any member of the Chapter. If there is a dispute that needs further resolution, a petition must be formally submitted to the ISPOR Board of Directors via regionalchapter@ispor.org.
7. If a change in leadership occurs outside the parameters outlined in this constitution, the Chapter and/or new leadership are subject to disbandment by ISPOR Board of Directors.

Article 9: Amendments

1. Any active member or officer of ISPOR West China Chapter may propose constitutional amendments.
2. A proposed amendment to this or new Constitution should become binding after receiving a two-thirds majority of the total voting membership of ISPOR West China Chapter.

Article 10: Indemnification

ISPOR West China Chapter will indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by ISPOR West China Chapter of the ISPOR name, logo, or arising from the relationship or affiliation between the parties.