Workshop Submission Information

Submission Deadline: Thursday, 27 March 2025 at 23:59 PDT

LINK TO SUBMISSION FORM

SUBMISSION INFORMATION

Workshops are designed to share novel and innovative experiences in either the conduct of pharmacoeconomics and outcomes research studies or the interpretation and use of pharmacoeconomics outcomes information in health care policy development.

- An ISPOR workshop is similar to a one-hour short course with an audience participation element.
- Standard and advanced methods topics workshop submissions follow the same review process.
- All session submissions and presentations must be in English.
- All session submissions and presentations must not promote any product or service.
- Please do not submit duplicate submissions.
- Submitted speakers must present in-person.
- Registration is required for all presenters. Expenses associated with submissions and presentations are the responsibility of the presenter.
- Submitters must agree to disclose Al-Assisted Content in the submission form. Failure to disclose submissions and/or accepted materials may result in its withdrawal from ISPOR. View ISPOR's Al policy.
- Length of session descriptions: 300 words (or 2050 characters).
- Example of a breakout session proposal submission is available here.

SUBMISSION INSTRUCTIONS

Below are instructions to assist with your workshop session proposal. To access the submission portal, you will need to login using your ISPOR web credentials. If you do not have an ISPOR web profile, follow the "Create an Account" link on the ISPOR login page. Go to the "Session Proposals" tab at the top of your screen & scroll down to the "+ ADD NEW" button to start a workshop session proposal. Please be sure to read all instructions carefully as incomplete submissions will not be considered.

If you have any questions concerning the submission process, please contact summits@ispor.org or ispor@support.ctimeetingtech.com.

STEP 1: SESSION INFORMATION

- Session Title: You must enter a session title to save your session in our system. Titles are 225 characters max (including spaces). ISPOR reserves the right to modify abstract submissions based on ISPOR style guidelines. Examples:
 - Multi-Indication Pricing: Do We Want It? Can We Operationalize It?

- Designing a Patient-Centered Value Framework to Guide Shared Decision-Making Oncology: Why, What, and How?
- Are Existing Health Technology Assessment Requirements Inadequate for Establishing Value for Potentially Transformative Gene Therapies?
- Acknowledgements: Submitting authors/submitters must agree to ISPOR being an in-person only event, and ISPOR's Al-Assisted Content Disclosure.
- Patient Engagement: Review the ISPOR definition of patient engagement and determine if your session meets the criteria by choosing yes or no from the drop-down menu.
- Level of Difficulty: Indicate if this session is Introductory, Intermediate, or Advanced in nature.

STEP 2: SUBTOPIC

Please select your real-world evidence abstract's **primary** subtopic from the list below.

- o Data Protection, Integrity, & Quality Assurance
- Distributed Data & Research Networks
- Health & Insurance Records Systems
- o Reproducibility & Replicability

STEP 3: SESSION DESCRIPTION

- Audience Interactive Element: Provide all interactive elements you plan to utilize in your session.
- Workshop Description: Purpose/Description: There is a 302-word limit (2050 character limit. You will need to insert the headers "Purpose" and "Description" into the textbox.
 - **Purpose:** Provide a clear definition of the workshop's objective. (Ensure that the purpose(s) is achievable in 60 minutes.)
 - **Description:** Provide a clear description of the topic including background information & audience participation.
 - The audience interactive element is an important criterion to fulfill. Here are examples:
 - Example 1: Each speaker will present a schematic of how patient preference data are
 included in their respective regulatory processes. The audience will participate in the
 evaluation exercise drawing on the pros versus cons of each arrangement to develop an
 'ideal' process for using this data in healthcare decision making.
 - Example 2: The workshop will use real-time polling to work through the examples and conclude with an audience discussion about the opportunities and challenges of using these different methods for portfolio selection.
 - Example 3: The discussion leaders will conduct a real-time test of the validity of audience members' preferences and help the audience evaluate the implications of such validity failures for regulatory decision-making.

STEP 4: SPEAKER(S)

A workshop is comprised of a minimum of 2 and maximum of 3 speakers. If accepted, speaker information will be published in conference materials as submitted and can only be modified by ISPOR staff.

- Amongst the moderator and speakers, a diversity of stakeholders, work environments and/or geographic locations is strongly encouraged to provide different perspectives on the topic.
 - o Only 2 speakers per organization is permitted.
- Confirm or provide the names, degrees, institutions, city, state, country, email address, and work environment for your speakers.

Follow the steps in cOASIS to search/add your speakers. Each speaker will need an ISPOR profile in order to be added to your abstract. If you cannot find your author using the search fields, please use the create a new ISPOR profile link in the

submission form. The ISPOR profile form will open in a new window/tab. Complete the information and close the window/tab to return to your submission and search again.

STEP 5: MODERATOR

A workshop is comprised of 1 moderator. Moderators maintain communication with presenters and ISPOR staff regarding the development and delivery of the session. Follow the steps in cOASIS to search/add your moderator.

STEP 6: SUBMITTER

ISPOR collects information on the submission of each session, regardless of if they are a speaker/moderator. Follow the steps in cOASIS to search/add your information.

STEP 7: SUMMARY & FINALIZATION

Review your submission carefully and fix any incomplete items. If your submission is complete, click the "Finalize" button. You must complete this final step, otherwise your submission will be considered incomplete and not submitted for review. Please note: Once the submission is finalized it will be locked, and no further editing is possible.

When you return to your ISPOR Real-World Evidence Summit 2025 Submission Portal, your submission will be labeled "Complete" (green), "Locked" (green), or "Incomplete" (yellow). Submitters can revise "Complete" and "Incomplete" submissions at any time before the submission deadline. If you need to revise a "Locked" submission, contact ispor@support.ctimeetingtech.com or summits@ispor.org before the submission deadline.

CRITERIA FOR EVALUATION OF WORKSHOPS

Overall, workshop acceptance is based on the quality of the proposal and the topic's importance for inclusion and discussion in this conference's scientific program. Standard and advanced methods topics workshop submissions follow the same review process.

Please consider the updated submission criteria when submitting your proposal:

Quality of content

- Educational value of the session
- Timeliness of the topic
- Applicability of content to HEOR practice or principles
- Effectiveness of incorporated active learning strategies
- The information/issue presented are novel or innovative
- Workshop proposals includes examples drawn from multiple sources
- Unbiased content that does not promote a product, service, or organization; abstracts deemed to be promotional will be excluded from consideration

Quality of proposal

- Plans for interactivity between the speakers and audience
- Proposal purpose/issue is clearly defined
- Issue panel proposals have more than one perspective identified
- The background information (included in the overview) is clear and concise

Quality of Speakers

- Expertise/experience of proposed speakers
- Proposed speakers represent diverse backgrounds (gender, geographic, institutional refer to <u>ISPOR Diversity</u> policy) and perspectives (multiple organizations are represented)

ISPOR DIVERSITY POLICY

ISPOR is strongly committed to diversity. The Society's <u>Strategic Plan and core values</u> embrace excellence through encouragement and acceptance of diverse ideas, cultures, and disciplines. Forum submissions are encouraged from all stakeholders and are evaluated based on merit. ISPOR also aims to reflect the diversity of its membership in all endeavors and encourages consideration of diversity in abstract submissions. Diversity dimensions include (but not limited to) gender, career stage, ethnicity, race, education, sexual orientation, region/geographic location, disabilities, and religion. Additional information can be found at the Society's <u>Diversity Policy</u>.