



Speaker Guide

This document contains quick reference information to kick-off your ISPOR Europe 2024 planning. Additional resources including guides on developing and delivering your presentation will be made available on the [Speaker Resources](#) webpage. We encourage you to bookmark this page and check back frequently for updates.

Overview

Thank you for sharing your thought-leadership with ISPOR! We are looking forward to working with you and putting forward an impactful and successful conference. ISPOR Europe 2024 will feature HEOR scientists and stakeholders who work on these key challenges and highlight innovative solutions, advances in HEOR, as well as examples of how partnerships and dialogue with other disciplines are contributing to address these issues.

Important Dates and Deadlines

- **Thursday, 19 September**
 - **Webinar:** Planning Your ISPOR Europe 2024 Session
- **Thursday, 10 October**
 - [Early Registration Rate Cut-off](#)
- **Friday, 25 October**
 - **Deadline** to complete speaker registration
 - **Deadline** to confirm participation by completing the [Speaker Agreement & Consent Form](#)
- **Sunday, 17 November – Wednesday, 20 November** | ISPOR Europe 2024

Presentation Format Information

- [ISPOR Europe 2024](#) is an in-person event taking place at the [Barcelona International Convention Center](#) in Barcelona, Spain, 17-20 November 2024.
- **Speakers are expected to present in-person in Barcelona, Spain.**
- All sessions are 60-minute experiences. Within the 60 minutes we encourage you to plan for 10-15 minutes of Q&A time with the audience.
- Sessions (unless otherwise noted) will be recorded and made available for on-demand viewing through the Conference Digital Pass.

Dress Code

The dress code for ISPOR Europe 2024 is business casual.

What is business casual attire for men?

- Sport coat or casual blazer (optional)
- Collared shirt or casual button-down
- Tie (optional)
- Casual slacks like khakis or chinos
- Belt
- Dress shoes, loafers, or nice boots (high-end athletic shoes are becoming acceptable in some areas as well)

What is business casual attire for women?

- Collared or non-collared blouse
- Slacks (at least three-quarters length)
- Dress or skirt (at or below the knee)
- High heels, dress boots or flats
- Modest jewelry and accessories such as printed scarves

Registration

Speakers receive a discount off their applicable registration rate. In the registration information section, you will see a Registrant Type box. Click the pull down and select Speaker. In the event fees section, please select the applicable rate. When you proceed to check out you will see the corresponding registration fee for speaker. We encourage you to register by **10 October** to save an additional 20% with our early registration rates.

Please click [here](#) to register for ISPOR Europe 2024. **All speakers must be registered by 25 October in order to present.**

Questions on registering as a non-member? [Click here](#).

Hotel Information

Please [click here](#) to learn more and reserve your hotel room for ISPOR Europe 2024. **All speakers are responsible for securing and paying for their own hotel accommodation. ISPOR will not reimburse for any hotel and/or travel expenses.** Accommodation is available on a first come, first served basis.

Diversity and Inclusion

ISPOR is strongly committed to diversity. The Society's [Strategic Plan](#) and core values embrace excellence through encouragement and acceptance of diverse ideas, cultures, and disciplines. Research submissions are encouraged from all stakeholders and are evaluated based on merit. ISPOR also aims to reflect the diversity of its membership in all endeavors and encourages consideration of diversity in abstract submissions. Diversity dimensions include (but not limited to) gender, career stage, ethnicity, race, education, sexual orientation, region/geographic location, disabilities and religion. Additional information can be found at the Society's Diversity Policy at www.ispor.org/diversitypolicy.

Questions?

Have a question? We have an answer! Our FAQ guide (available on the [Speaker Resources page](#)) lists our most frequently asked questions. Or you can reach out to Bianca Kovalenko at bkovalenko@ispor.org.

We look forward to working with you to execute a great session!