# **EXHIBITOR REGISTRATION**

ISPOR 2025 May 13-16 Montreal, QC, Canada

Exhibitor Registration is now open for all Exhibitors planning to exhibit at ISPOR 2025. Please see a breakdown of the available Exhibitor Registration Passes below:

- Exhibitor Registration Pass- included in exhibit package with purchase of 10' x 20' booths or larger. Exhibitor registration passes provide access to the exhibit hall for: installation and dismantle, exhibit hall preparation hours, and during the show's open hours. This registration pass also provides access to all content sessions.
  - **Please Note**: Exhibitor registration passes are only included in exhibit packages and are not sold separately.
- Exhibit Hall Only Registration Pass included in exhibit package with purchase of 10' x 10' booths or larger. Exhibit Hall Only registration passes provide access to the exhibit hall for: installation and dismantle, exhibit hall preparation hours, and during the show's open hours. This registration pass does not provide access to any content sessions outside of the exhibit hall.
  - Exhibit Hall Only Registration Pass (for purchase) Additional 'Exhibit Hall Only' registration passes are available for purchase by exhibiting companies only. The limit is 2 additional registration passes per 10' x 10' booth space. The cost is \$600 USD per additional registration pass. Please submit your request here.
- Attendee Registration Pass not included in exhibit package. 'Attendee' passes provide access to the
  exhibit hall during the show's open hours and to all content sessions. If you require additional
  registration passes beyond those included in the Exhibit Package or the available 'Exhibit Hall Only'
  passes for purchase, you will need to purchase 'Attendee' registration passes.
  - *Please Note*: 'Attendee' registration passes *do not provide* access to the exhibit hall for exhibit hall preparation hours.

All 'Exhibitor' and 'Exhibit Hall Only' registration passes included in your exhibit package are provided as registration codes. These codes become valid and redeemable once payment for your exhibit package is fully processed by ISPOR. For detailed instructions on how to redeem your codes, please refer to the following Exhibitor Registration Guide (pg 2). This guide also includes a link to request additional 'Exhibit Hall Only' registrations at a discounted rate. The primary Exhibits contact for your organization can access the registration codes by following the steps outlined in the guide. For further assistance, please contact <u>exhibit@ispor.org</u>.

Exhibitor Registration Deadline: April 25, 2025.

## **ISPOR 2025 EXHIBITOR REGISTRATION GUIDE**

Exhibit Booth Personnel have two registration options. Please see the below descriptions of each option and the step-by-step guide.

Option #1: Code redemption using included registrations in your exhibit package. Deadline: April 25, 2025

The Exhibiting Company point of contact can <u>view available Exhibitor Registration Codes</u> in the Organization Information tab.

Note: Codes become active once exhibit invoice is paid in full. Please allow up to 7 business days for payments to post.



#### **Option #1: Additional Purchase Option- Exhibit Hall Only**

ISPOR is pleased to offer two additional Exhibit Hall Only registrations per 10 x 10 booth space at a discounted rate of \$600 (50% discount). A separate invoice will be sent from ISPOR for each additional Exhibit Hall Only Registration processed. To purchase an additional Exhibit Hall Only Registration, please <u>submit your request</u> by April 25, 2025. Limit 2 per 10' x 10' booth space.

### Additional Registrations

If you would like to purchase any registrations above and beyond your exhibit package inclusions, they will need to be processed on the ISPOR website. Please select 'Attendee' registrant type for all additional registrations. 'Exhibitor' registrant type is only used for code redemption. No additional Exhibitor codes will be provided. The ISPOR Exhibits Team is not accepting bulk registration list requests. More information is available on the <u>Registration Information</u> tab.

#### **Option #2: Code Redemption Step-by-Step**

The Exhibiting Company point of contact can <u>view available Exhibitor Registration Codes</u> in the Organization Information tab.

1. Visit the ISPOR 2025 Registration Information page and select the Register Now button.



2. Select the Login and Register button.



3. Login to your ISPOR profile. \*A unique profile is required to register each attendee.

Sign In or Create an Account	
Please sign in or create a new user account. If your login information is displayed below, then you are alre-	ady logged in.
Login	
Email:	someone@example.com
Password:	Password
	Remember me Uncheck if on a public computer
	Login
	Forgot your password? Create an account

4. Once logged in, select the **Individual Registration** button.

ISPOR 2025			
Date(s): Ma Event start time: 8:0 Time zone: (G	1ay 13 — 16, 2025 :00am GMT-05:00) Eastern Time (US & Canada)	LINDIVIDUAL REGISTRATION	Find it on Map Rr Ch 1001 Pl. Jean View larger map
Venue: Mo Q 10	<b>Iontreal Convention Centre</b> 001 Place Jean-Paul-Riopelle	REGISTRATION	Notre:Da     Regilica
Website: htt ed 20	Iontreal, QC HZZ 2B3 ttps://www.ispor.org/conferences- ducation/conferences/upcoming-conferences/ispor- 025	registrant by purchasing a group membership. Membership must be purchased	DOWNTOWN MONTREAL
Fee(s): Thi Hotel Accommoda Vie Description: N/	is event has a fee lew Hotel Accommodations I/A	prior to registration. Contact membership@ispor.org today for more details.	ARIE CITÉ COOCE MULTIMEC Map Data Terma Report a map error
		Share:	Montreal Convention Centre

5. Select the **Registrant Type "**Exhibitor" for Full Registration codes or "Exhibit Hall Only" for Exhibit Hall Only Registration codes.

Degistrant Information		
Registrant information		
If applicable, please specify yo	ur Registrant Type for this event. Sour	ce codes that are submitted are validated upon a completed transaction
Registrant type:	Please select 🗸	
	Please select	
Desistant	Attendee	
Registrant name:	Exhibit Hall Only	
	Exhibitor	
Membership:	Poster Presenter	025)
	Speaker	

6. **Scroll down to Event Fees**- Either "Exhibitor" or "Exhibit Hall Only" options will appear. This is based on your Registrant Type selection.

	ISPOR 2025 - Exhibitor (Requires registration code from Exhibit/Sponsorship packages)	1,200.00	[Any]	In-Person + Digital	USD
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0	ISPOR 2025 Exhibit Hall Only Registration - (Requires registration code from	600.00	[Any]	In-Person-Only	USD
	Exhibit sponsorship packages)				

7. Complete the remaining registration questions and select **Add to Cart** when finished.



8. On your shopping cart page, scroll down and select Apply Discount Program for Exhibitors/Sponsors

Discounts		
lf	you are applied for discount programs, click this link:	
$\langle$	APPLY DISCOUNT PROGRAM FOR EXHIBITORS/SPONSORS	

9. Select the radio button in the associated field that was selected in Step 6. The other options will not be available to enter a value. Enter the associated code with your registration.

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ISPOR 2025 Full Conference Exhibitor	0	0	•	•	0

10. Select

to complete the registration.