

# **ISPOR 2024 Exhibitor Registration**

Exhibit Booth Personnel have two registration options. Please see the below descriptions of each option and the step-by-step guide.

## **Option #1: Code Redemption\* using exhibit package registrations**

Deadline: April 24, 2024

ISPOR Show Management will provide the complimentary registration code(s) included in your exhibit package via email to the primary contact on file. All codes become active once your exhibit payment is received and processed. Note: Please allow 7-10 **business** days after payment has been received for processing. \*See pages 2-4 for the step-by-step guide to redeeming these codes.

## **Option #2: Additional Purchase Option- Exhibit Hall Only**

ISPOR is pleased to offer two additional Exhibit Hall Only registrations per 10x10 exhibit space at a discounted rate of \$632.50 (50% discount). A separate invoice will be sent from ISPOR for each additional exhibit hall only registration processed. To purchase an additional exhibit hall only registration, please <u>submit your request</u> by April 24, 2024. **Limit 2 per 10x10**.

## Additional Registrations

To purchase any registrations above and beyond your exhibit package inclusions, please visit <u>ISPOR 2024 Registration</u>. Registrations are processed using individual ISPOR profile accounts. Please select "Attendee" registrant type for all additional full registrations.

Note: "Exhibitor" registrant type is only used for code redemption. No additional exhibitor codes will be provided. The ISPOR Exhibits Team is not accepting bulk registration list requests.

#### Code Redemption Step-by-Step Guide

ISPOR Show Management will provide the complimentary registration code(s) that are included in your exhibit package to the primary contact on file.

Please complete the following steps once you have received your codes via email.

1. Visit the ISPOR 2024 Registration Information page and select the "Register Now" button.



2. Select the "Login and Register" button.



3. Login to your ISPOR profile. \*A unique profile is required to register each attendee.

Sign In or Create an Account	
Please sign in or create a new user account. If your login information is displayed below, then you are alread	dy logged in.
Login	
Email:	someone@example.com
Password:	Password
	Remember me
	Uncheck if on a public computer
	Login
	Create an account
Not a regi	stered user yet? emame and login, please register and create a new account.
	Register

#### 4. Select the "Individual Registration" button.



5. Select the **Registrant Type** "Exhibitor" for Full Registration codes OR "Exhibit Hall Only" for Exhibit Hall Only Registration codes.

Registrant Information			
If applicable, please specify yo	our Registrant Type for this ev	ent. Source codes that are sul	bmitted are validated upon a completed transaction
Registrant type:	Please select	~	
5 71	Please select		
Registrant name:	Attendee Exhibit Hall Only		
	Exhibitor Poster Presenter		
Membership:	Short Course Only	(025)	
Organization:	Speaker		
Position:			
	Required		

6. **Scroll down to Event Fees**- Either "Full Registration- Exhibitor" OR "Exhibit Hall Only Registration" options will appear. This is based on your Registrant Type selection.

Event	Fees				
Pleas	lease note that this event only allows a single registration fee to be selected. Review your options closely after selecting your registrant type above.				
	Product	Price			
0	ISPOR 2024 CONFERENCE DIGITAL PASS ONLY - Clinical/Government/Academia/Non-Profit Member	365.00			
0	ISPOR 2024 Full Conference - Exhibitor (Requires registration code from Exhibit/Sponsorship packages)	1,265.00			

	Event	Fees	
	Please	e note that this event only allows a single registration fee to be selected. Review your options closely after selecting your registrant type	above.
-		Product	Price
	0	ISPOR 2024 CONFERENCE DIGITAL PASS ONLY - Clinical/Government/Academia/Non-Profit Member	365.00
	0	ISPOR 2024 Exhibit Hall Only Registration - (Requires registration code from Exhibit/Sponsorship packages)	632.50

7. Complete the remaining registration questions and select "Add to Cart" when finished.

Renew Your Membership	Cancel	Add to Cart
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8. On your shopping cart page, scroll down and select "Apply Discount Program for Exhibitors/Sponsors"

Discounts		
	If you are applied for discount programs, click this link:	
	Apply Discount Program for Exhibitors/Sponsors	
		Check-Out

9. Select the radio button to activate desired field and enter code

Add - Discount Program (DL)						
	Line Items	Please enter code(s) se	parated by comma (",") for coupon or vo	sucher. Disabled options are not available	a for the line item or invoice customer	
	Item	2024EX-FullReg	ISPOR2024ExHallOnly	ISPOR204ExHallOnlyA	ISPOR2024ExHallOnlyW	ISPOR2024ExFullA
	ISPOR 2024 Pull Conference Registration	•				
					l	OK Cancel

Select "OK" to complete the registration.